



RULES OF THE BLUEBONNET GROUNDWATER CONSERVATION DISTRICT

Amended:
June 23, 2004
August 17, 2005

Effective Date:
July 1, 2004
September 1, 2005

Notice of public hearings held on November 18, November 19, December 4, 2003 and on January 21, 2004 on the Rules of the Bluebonnet Groundwater Conservation District was published on November 6, November 7, November 13, November 14, 2003 and on January 8 and January 9, 2004. Notice of the public hearing held on June 23, 2004 was published on June 16, 17 or 18, 2004. Notice of the public hearing held on August 17, 2005 was published on _____, 2005.

These Rules were adopted on January 21, 2004 with an effective date of July 1, 2004. The Rules were amended and adopted with amendments on June 23, 2004 with an effective date of July 1, 2004. The Rules were amended and adopted with amendments on August 17, 2005 with an effective date of the amendments of September 1, 2005.

In accordance with Section 59 of Article XVI of the Texas Constitution and Act of May 26, 2001, 77th Leg., R.S., ch. 36, September 1, 2001 Tex. Gen. Laws (HB 3655), and the non-conflicting provisions of Chapter 36, Water Code the following rules are hereby ratified and adopted as the rules of this District by its Board. Each Rule as worded herein has been in effect since the date of passage and as may be hereafter amended.

The Rules, regulations, and modes of procedure herein contained are and have been adopted to simplify procedures, avoid delays, and facilitate the administration of the water laws of the State and the Rules of this District. To the end that these objectives are attained, these Rules will be so construed.

These Rules may be used as guides in the exercise of discretion, where discretion is vested. However, under no circumstances and in no particular case may these Rules be construed as a limitation or restriction upon the exercise of powers, duties, and jurisdiction conferred by law. These Rules will not limit or restrict the amount and accuracy of data or information that may be required for the proper administration of the law.

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BLUEBONNET GROUNDWATER CONSERVATION DISTRICT

DISTRICT RULES

The District's Rules are promulgated under the District's statutory authority (primarily House Bill 3655 and Texas Water Code Chapter 36) to achieve the following objectives: to provide for conserving, preserving, protecting, and recharging of the groundwater or of a groundwater reservoir or its subdivisions in order to control subsidence, prevent degradation of water quality, or prevent waste of groundwater. The District's Orders, Rules, regulation, requirements, resolutions, policies, guidelines, or similar measures have been implemented to fulfill these objectives.

SECTION 1. DEFINITIONS AND CONCEPTS

RULE 1.1 DEFINITIONS OF TERMS

In the administration of its duties, the District follows the definitions of terms set forth in the District Act, Chapter 36 of the Texas Water Code, and other definitions as follow:

"Abandoned Well" – a well that has not been used for a beneficial purpose for at least one year and/or a well not registered with the District. A well is considered to be in use in the following cases:

1. A non-deteriorated well which contains the casing, pump and pump column in good condition;
2. A non-deteriorated well which has been capped; or
3. An artesian flowing well with casing in good condition.

"Acre-foot" - means the amount of water necessary to cover one acre of land one foot deep, or 325,851 gallons of water.

"Act" – the District's enabling legislation, H.B. No. 3655 of the 77th Texas Legislature in conjunction with Chapter 36, Texas Water Code.

"Actual and Necessary Expenses" – expenses incurred while performing duties associated with District business or representing the District for purposes of the District.

"Aggregate Wells" – a well system comprised of two or more wells that are owned and operated by the same permittee and serve the same subdivision, facility, or area served by a Certificate of Convenience and Necessity (CNN) issued by the Texas Commission on Environmental Quality (TCEQ).

"Aggregate Withdrawal" – the amount of water withdrawn from two or more registered wells in a water system that is permitted under a single permit for a total pumpage volume of all wells in the aggregate system.

“Applicant” - means a person who is applying for a permit or permit amendment.

“Agricultural Well” - means a well used for agricultural activities listed under section 36.001 (19) of the Texas Water Code.

“Aquifer” – a geologic formation that will yield water to a well in sufficient quantities to make the production of water from this formation feasible for beneficial use.

“Beneficial Use” or “Beneficial Purpose” – means use of groundwater for:

- (1) agricultural, gardening, domestic (including lawn-watering), stock raising, municipal, mining, manufacturing, industrial, commercial, or recreational purposes;
- (2) exploring for, producing, handling, or treating oil, gas, sulfur, lignite, or other minerals; or
- (3) for any other purpose that is useful and beneficial to the users that does not constitute waste.

“Board” - means the Board of Directors of the District.

“Capping” – equipping a well with a securely affixed, removable device that will prevent the entrance of surface pollutants into the well.

“Casing” – a tubular structure installed in the excavated or drilled borehole to maintain the well opening.

“Cement Grout” – a mixture of water and cement, which may also include a bentonite clay compound.

“Certificate of Convenience and Necessity” (CCN) – a permit issued by TCEQ which authorizes and obligates a retail utility to furnish, to make available, to render or extend continuous and adequate retail water or sewer services to a specified geographic area.

“Cistern” – an in-ground storage facility for water. Abandoned or deteriorated facilities will be treated as hand dug wells for sealing, capping, or plugging purposes.

“Closed Loop Well” – a well constructed for circulating water through a continuous length of tubing, generally for earth coupled-heat exchange purposes. See also Earth Coupled Heat Exchange-Closed Loop System. (An exempt well)

“Column Pipe Diameter” – shall refer to the inside diameter of the pump (discharge) column pipe.

“Conservation” – those water saving practices, techniques, and technologies that will reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water, or increase the recycling and reuse of water so that a water supply is

made available for future or alternative uses.

“Contested Application” or “Contested Hearing” - means a proceeding where an application has been properly contested and for which a hearing is granted under Section 14 of these Rules.

“Deteriorated Well” – means a well, the condition of which will cause or is likely to cause waste of groundwater in the District.

“De-watering Well” - means a well used to remove water from a construction site or excavation, or to relieve hydrostatic uplift on permanent structures.

“Director” – means a person appointed to the Board of Directors of the District.

“Discharge” – means the amount of water that leaves an aquifer by natural or artificial means.

“District” - means the Bluebonnet Groundwater Conservation District.

“District Act” - means the Act of May 26, 2001, 77th Leg., R.S., Ch. 1361, September 1, 2001 Tex. Gen. Laws (HB 3655) and the non-conflicting provisions of Chapter 36, Water Code.

“District Office” - means the office of the District as established by the Board.

“District April 17, 2002 Rules” – means rules adopted by the District April 17, 2002 pursuant to resolution No. 2002-01, as amended by Resolution 2003-04 adopted April 16, 2003 which establish exemptions and user fees. Nonexempt existing wells are subject to fees under the District April 17, 2002 rules as amended April 16, 2003 until fees are assessed pursuant to individual permit under these Rules.

“Domestic Purposes (Use)” – means the use of groundwater by a person or a household to support domestic activity and includes the following: water for drinking, washing or culinary purposes; for residential landscape watering, or watering of a family garden and/or orchard; for watering of domestic animals; and for residential water recreation uses (e.g., swimming pool, hot tub). Domestic use does not include water used to support activities for which consideration is given or received or for which the product of the activity is sold. Domestic use does not include use by or for a public water system.

“Drilling Authorization” - means authorization issued or to be issued by the District allowing a water well to be drilled.

“Earth Coupled Heat Exchange” or “Closed Loop System” – a well system drilled and equipped for the purpose of utilizing the subsurface as a source of energy for heat exchange in heating and cooling systems. These are sealed systems; no water is to be produced or injected. (An exempt well)

“Evidence of historic or existing use” – means the amount of water that an applicant

can reasonably demonstrate to the District which was used prior to July 1, 2004.

“Existing Well” – a well completed before the effective date of these Rules.

“Federal Conservation Program” – the Conservation Reserve Program of the United States Department of Agriculture or any successor program.

“Groundwater” - means water located beneath the earth's surface within the District but does not include water produced with oil in the production of oil and gas.

“Groundwater Reservoir” – a specific subsurface water-bearing reservoir having ascertainable boundaries and containing groundwater.

“Hazardous Conditions” – any groundwater quality condition that may be detrimental to public health or affect the beneficial use of water from the aquifer.

“Hearing” - means a contested hearing when used in the context of a permit or permit amendment application or a show cause proceeding.

“Hearing Body” - means the Board, any committee of the Board, or a Hearing Examiner at any hearing held under the authority of the District Act.

“Hearing Examiner” - means a person appointed by the Board of Directors to conduct a hearing or other proceeding.

“Hydrogeological Report” – a report, by a licensed geoscientist or a licensed engineer, that identifies the availability of groundwater in a particular area and formation, and which also addresses the issues of quantity and quality of that water and the impacts of pumping that water on the surrounding environment including impacts to nearby or adjacent wells.

“Inflows” - means the amount of water that leaves an aquifer by natural or artificial means.

“Injection well” - includes:

- an air conditioning return flow well used to return water used for heating or cooling in a heat pump to the aquifer that supplied the water;

- a cooling water return flow well used to inject water previously used for cooling;

- a drainage well used to drain surface fluid into a subsurface formation;

- a recharge well used to replenish the water in an aquifer;

- a saltwater intrusion barrier well used to inject water into a freshwater aquifer to prevent the intrusion of salt water into the freshwater;

- a sand backfill well used to inject a mixture of water and sand, mill tailings, or

other solids into subsurface mines;

a subsidence control well used to inject fluids into a non-oil or gas producing zone to reduce or eliminate subsidence associated with the overdraft of fresh water.

“Landowner” - means the person who bears ownership of the land surface.

“Landscape Irrigation at Athletic and Recreational Facilities” - means wells producing water for use in landscape and recreational facilities including, but not limited to, golf courses, water parks, campgrounds, athletic fields, and parks. Such wells are not exempt from registration, permitting, and user fees.

“Leachate Well” - means a well used to remove contamination from soil or groundwater.

“Managed Available Groundwater” - means the amount of water that may be permitted by the District for beneficial use in accordance with the desired future condition of the aquifer as determined under Chapter 36 of the Texas Water Code.

“Monitoring Well” - means a well installed to measure some property of the groundwater or aquifer it penetrates, and does not produce more than 25,000 gallons of groundwater per year.

“New Well Application” - means an application for a permit for a water well that has not yet been drilled.

“Open Meetings Law” means Chapter 551, Texas Government Code.

“Operating Permit” - means a permit issued by the District for a water well, allowing groundwater to be withdrawn from a water well for a designated period.

“Public Information Act” - means Chapter 552, Texas Government Code.

“Person” - includes corporation, individual, organization, government or governmental subdivision or agency, business trust, estate, trust, partnership, association, or any other legal entity.

“Presiding Officer” - means the President, Vice-President, Secretary, or other Board member presiding at any hearing or other proceeding or a Hearing Examiner conducting any hearing or other proceeding.

“Recharge” - means the amount of water that infiltrates the water table of an aquifer.

“Recreational Water Use” - wells producing water for recreational use, including but not limited to water parks, golf courses, water hazard ponds, and recreational ponds at parks and campgrounds. Such wells are not exempt from registration, permitting and user fees.

“Rules” - means the standards and rules promulgated by the District.

“Section” - means the number section of a survey or block as shown in “Texas Country Farm Plats”, 1996 Edition, (Smith Publishing Co.).

“Subsidence” – means the lowering in elevation of the surface of land by the withdrawal of groundwater.

“Texas Commission on Environmental Quality” – TCEQ.

“Texas Rules of Civil Procedure” and “Texas Rules of Civil Evidence” - means the civil procedure and evidence rules as amended and in effect at the time of the action or proceeding. Except as modified by the Rules of the District, the rights, duties, and responsibilities of the presiding officer acting under the Texas Rules of Civil Procedure or the Texas Rules of Evidence are the same as a court, without a jury acting under those rules.

“Total Aquifer Storage” - means the total calculated volume of groundwater that an aquifer is capable of producing.

“Transport” - means pumping, transferring, exporting or moving water outside the District without regard to the manner the water is transferred or moved, including but not limited to discharges into water courses. The terms “transfer” or “export” of groundwater are used interchangeably within Chapter 36, Texas Water Code and these Rules.

“Transport Permit” - means an authorization issued by the District allowing the transfer or transport of a specific quantity of groundwater outside the District for a designated time period. All applicable permit rules apply to transport permits.

“Uncontested Application” - means an application for which a contested hearing is not held before the Board or presiding officer appointed by the Board.

“Variance” – an authorized exception to requirements or provisions of the Rules, granted by the District’s Board of Directors.

“Waste” - means Chapter 36.001 (8) Definitions and Section 13 herein.

“Water Meter” - means a water flow measuring device that can accurately record the amount of water produced during a measured time.

“Well” - means any facility, device, or method used to withdraw groundwater from the groundwater supply within the District.

“Well Abandonment” – leaving a well unused, unattended, and improperly protected from contamination and/or sources of pollution. Abandoned wells must be capped, permanently closed, or plugged in accordance with approved District standards.

“Well Owner” or “Well Operator” - means the person who owns the land where a well is

located or is to be located or the person who operates a well or a water distribution system supplied by a well.

“Well System” - means a well or group of wells tied to the same distribution system.

“Withdraw” or “Withdrawal” - means extracting groundwater by pumping or by any other method other than the discharge of natural springs.

“Windmill” - means a wind-driven or hand-driven device that uses a piston pump to remove groundwater.

RULE 1.2 PURPOSE OF RULES

These Rules are adopted to achieve the provisions of the District Act and accomplish its purposes.

RULE 1.3 USE AND EFFECT OF RULES

The District uses these Rules as guides in the exercise of the powers conferred by law and in the accomplishment of the purposes of the District Act. They may not be construed as a limitation or restriction on the exercise of any discretion nor be construed to deprive the District or Board of the exercise of any powers, duties, or jurisdiction conferred by law, nor be construed to limit or restrict the amount and character of data or information that may be required to be collected for the proper administration of the District Act.

RULE 1.4 AMENDING OF RULES

The Board may, following notice and hearing, amend these Rules or adopt new Rules from time to time.

RULE 1.5 HEADINGS AND CAPTIONS

The section and other headings and captions contained in these Rules are for reference purposes only. They do not affect the meaning or interpretation of these Rules in any way.

RULE 1.6 GENDER

Use of masculine pronouns for convenience purposes in these Rules and Bylaws shall include references to persons of feminine gender where applicable. Words of any gender used in these Rules and Bylaws shall be held and construed to include any other gender, and words in singular number shall be held to include the plural and vice versa, unless context requires otherwise.

RULE 1.7 METHODS OF SERVICE UNDER THE RULES

Except as otherwise expressly provided in these Rules, any notice or documents required by these Rules to be served or delivered may be delivered to the recipient, or the recipient's authorized representative, in person, by agent, by courier receipted delivery, by certified mail sent to the recipient's last known address, or by telephonic document transfer to the recipient's current telecopier number. Service by mail is complete upon deposit in a post office or other official depository of the United States Postal Service. Service by telephonic document transfer is complete upon transfer, except that any transfer occurring after 5:00 p.m. will be deemed complete on the following business day. If service or delivery is by mail, and the recipient has the right, or is required, to do some act within a prescribed time after service, three (3) days will be added to the prescribed period. Where service by one or more methods has been attempted and failed, the service is complete upon notice publication in the designated official newspapers for the District in Austin, Grimes and Walker Counties.

RULE 1.8 SEVERABILITY

If any one or more of the provisions contained in these Rules are for any reason held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability may not affect any other rules or provisions of these Rules, and these Rules must be construed as if such invalid, illegal, or unenforceable rules or provision had never been contained in these Rules.

RULE 1.9 SAVINGS CLAUSE

If any section, sentence, paragraph, clause, or part of these Rules or Bylaws should be held or declared invalid for any reason by a final judgment of the courts of this state or of the United States, such decision or holding shall not affect the validity of the remaining portions of these Rules or Bylaws, and the Board does hereby declare that it would have adopted and promulgated such remaining portions irrespective of the fact that any other sentence, section, paragraph, clause, or part thereof may be declared invalid.

RULE 1.10 REGULATORY COMPLIANCE

All wells shall comply with all applicable Rules and regulations of other governmental entities. Where District Rules and regulations are more stringent than those of other governmental entities, the District Rules and regulations shall control.

RULE 1.11 COMPUTING TIME

In computing any period of time prescribed or allowed by these Rules and Bylaws, by order of the Board, or by any applicable statute, the day of the act, event, or default from which the designated period of time begins to run, is not to be included, but the last day of the period so computed is to be included, unless it be a Sunday or legal holiday, in which event the period runs until the end of the next day which is neither a Sunday nor a legal holiday.

RULE 1.12 TIME LIMITS

Applications, requests, or other papers or documents required or permitted to be filed under these Rules, Bylaws, or by law must be received for filing at the District within the time limit, if any, for such filing. The date of receipt and not the date of posting are determinative.

RULE 1.13 WORD USAGE

The verbs may, can, might, should, or could are used when an action is optional or may not apply in every case.

The verbs will, shall, or must are used when an action is required.

The verb cannot is used when an action is not allowed or is unachievable.

Words not specifically defined herein shall be defined by their standard usage.

Rule 1.14 EFFECTIVE DATE

The Effective Date of the original adoption of these Rules is July 1, 2004. The effective date for amendments adopted August 17, 2005 is September 1, 2005.

SECTION 2. BOARD

RULE 2.1 PURPOSE OF BOARD

The Board was created to determine policy and regulate the withdrawal of groundwater within the boundaries of the District for managing, conserving, preserving, protecting, and recharging the groundwater within the District, and to exercise its rights, powers, and duties in a way that will effectively and expeditiously accomplish the purposes of the District Act. The Board's responsibilities include, but are not limited to, the adoption and enforcement of reasonable rules and other orders.

RULE 2.2 BOARD STRUCTURE, OFFICERS

The Board consists of the members appointed and qualified as required by the District Act. The Board will elect one of its members to serve as President, to preside over Board meetings and proceedings; one to serve as Vice President to preside in the absence of the President; and one to serve as Secretary to keep a true and complete account of all meetings and proceedings of the Board. The Board may elect officers annually, but must elect officers at the first meeting following the date upon which Board members assume office. Members and officers serve until their successors are elected or appointed and sworn in accordance with the District Act and these Rules.

RULE 2.3 MEETINGS

The Board will hold a regular meeting at least once each quarter as the Board may establish from time to time. At the request of the President, or by written request of at least three members, the Board may hold special meetings. All Board meetings will be held according to the applicable law.

RULE 2.4 COMMITTEES

The President may establish committees for formulation of policy recommendations to the Board, and appoint the chair and membership of the committees. Committee members serve at the pleasure of the President.

SECTION 3. DISTRICT STAFF

RULE 3.1 GENERAL MANAGER

The Board may employ a person to manage the District, and title this person General Manager. The Board delegates to the General Manager full authority to manage and operate the affairs of the District in accordance with the orders, rules, policies and directives of the Board. The Board will determine the General Manager's salary annually as a part of the budget process and review the position of General Manager each year at the end of the third or beginning of the fourth quarter of every fiscal year. The General Manager, consistent with the budget approved by the Board, may employ all persons necessary for the proper handling of business and operation of the District and their salaries will be set by the Board.

If the Board has not appointed a General Manager, the Board shall act to manage the District and may perform any function of the General Manager identified by these Rules.

SECTION 4. DISTRICT

RULE 4.1 MINUTES AND RECORDS OF THE DISTRICT

All documents, reports, records, and minutes of the District are available for public inspection and copying following the Texas Public Information Act. Upon written application of any person, the District will furnish copies of its public records. A copying charge may be required pursuant to policies established by the District. A list of the charges for copies will be furnished by the District.

RULE 4.2 CERTIFIED COPIES

Requests for certified copies must be in writing. Certified copies will be made under the direction of the General Manager. A certification charge and copying charge may be assessed, pursuant to policies established by the Board of directors.

SECTION 5. SPACING REQUIREMENTS

RULE 5.1 REQUIRED SPACING

To minimize as far as practicable the drawdown of the water table, the reduction of artesian pressure, to control subsidence, to prevent interference between wells, to prevent degradation of water quality, or to prevent waste, the District by rule may regulate the spacing of water wells.

- A. All wells drilled prior to the effective date of these Rules, shall be drilled in accordance with state law in effect, if any, on the date such drilling commenced.
- B. All new wells must comply with the spacing and location requirements set forth under the Texas Water Well Drillers and Pump Installers Administration Rules, Title 16, Part 4, Chapter 76, Texas Administrative Code, unless a written variance is granted by the Texas Department of Licensing and Regulation and a copy of the variance is forwarded to the District by the applicant or registrant.
- C. After authorization to drill a well has been granted under a registration or a permit, the well, if drilled, must be drilled within ten (10) yards (30 feet) of the location specified in the permit, and not elsewhere. If the well should be commenced or drilled at a different location, the drilling or operation of such well may be enjoined by the Board pursuant to Chapter 36, Texas Water Code, and these Rules.
- D. In addition to the requirements of 5.1(B), spacing of nonexempt wells capable of producing over 7,000,000 gallons annually may be required to prevent interference between wells and impacts to neighboring wells and shall be determined based on a hydrogeological report submitted with the application for the well. The Board may, among other things, require wells to be spaced a certain distance from property lines or adjoining wells.

RULE 5.2 EXCEPTIONS TO SPACING REQUIREMENTS

- A. If the applicant presents waivers signed by the adjoining landowner(s) stating that they have no objection to the proposed location of the well site, the spacing requirements may be waived for the new proposed well location.
- B. Providing an applicant can show, by clear and convincing evidence, good cause why a new well should be allowed to be drilled closer than the required spacing of Rule 5.1, the issue of spacing requirements will be considered during the contested case process. If the Board chooses to grant a permit to drill a well that does not meet the spacing requirements, the Board must limit the production of the well to ensure no injury is done to adjoining landowners

or the aquifer.

- C. The Board or General Manager if authorized by the Board, may, if good cause is shown by clear and convincing evidence, enter special orders or add special permit conditions increasing or decreasing spacing requirements.

SECTION 6. PRODUCTION LIMITATIONS

RULE 6.1 MAXIMUM ALLOWABLE PRODUCTION

To minimize as far as practicable the drawdown of the water table or the reduction of artesian pressure, to control subsidence, to prevent interference between wells, to prevent degradation of water quality, or to prevent waste, the District by rule may regulate the production of groundwater.

- A. Before granting or denying a permit for a new well, the District shall consider whether to regulate the production of groundwater by:
 - 1. Setting production limits on wells;
 - 2. Limiting the amount of water produced based on acreage or tract size;
 - 3. Limiting the amount of water that may be produced from a defined number of acres assigned to an authorized well site;
 - 4. Limiting the maximum amount of water that may be produced on the basis of acre-feet per acre or gallons per minute per well site per acre;
 - 5. Managed depletion; or,
 - 6. Any combination of the methods listed above in paragraphs (1) through (5).
- B. The District may impose more restrictive permit conditions on new permit applications and permit amendment applications to increase use by historic or existing users, provided that:
 - 1. such limitations apply to all subsequent new permit applications and increased use by historic or existing users, regardless of type or location of use;
 - 2. such limitations bear a reasonable relationship to the existing District management plan; and
 - 3. such limitations are reasonably necessary to protect existing use.
- C. In regulating the production of groundwater based on tract size or acreage,

the District may consider the service needs of a retail water utility as defined in these Rules.

- D. To the extent possible, the District shall issue permits up to the point that the total volume of groundwater permitted equals the managed available groundwater. This subsection is effective only after the managed available groundwater is provided to the District by the Executive Administrator of the Texas Water Development Board.
- E. In issuing a permit for a production volume based upon existing or historic use, the District will not discriminate between volume associated with land or wells on land irrigated for production and land or wells on land that was irrigated for production or participating in a federal conservation program.

SECTION 7. OTHER DISTRICT ACTIONS AND DUTIES

RULE 7.1 DISTRICT MANAGEMENT PLAN

- A. Following notice and hearing, the District adopted a comprehensive management plan which was submitted and certified by the Texas Water Development Board on November 18, 2004. The management plan was adopted within two years of the District's confirmation election and addresses:
 - 1. providing the most efficient use of groundwater;
 - 2. controlling and preventing waste of groundwater;
 - 3. controlling and preventing subsidence;
 - 4. addressing conjunctive surface water management issues;
 - 5. addressing natural resource issues;
 - 6. addressing drought conditions; and
 - 7. addressing conservation.

The District will review the plan at least every fifth year and shall adopt amendments as necessary by November 2009, after notice and hearing, that address, among other things:

- 1. recharge enhancement, rainwater harvesting, precipitation enhancement, or brush control, where appropriate and cost effective; and,
- 2. the desired future conditions of groundwater resources after desired future conditions of the relevant aquifers within the District are adopted during joint planning in the management area as described in

Rule 7.2.

- B. The District Management Plan, and any amendments thereto, shall be developed using the District's best available data and forwarded to the regional water planning group for use in their planning process. The District Management Plan must also use the groundwater availability modeling information provided by the Texas Water Development Board together with any available site-specific information that has been provided by the District to the Executive Administrator of the Texas Water Development Board for review and comment before being used in the plan. The District shall use the Rules of the District to implement the Management Plan.

RULE 7.2 JOINT PLANNING IN MANAGEMENT AREA

- A. Upon completion and approval of the District's comprehensive management plan, as required by §§36.1071 and 36.1072, Texas Water Code, the District shall forward a copy of the new or revised management plan to the other groundwater districts in its Texas Commission on Environmental Quality designated management area. The Board shall consider the plans of the other districts individually and shall compare them to other management plans then in force in the management area.
- B. The Board President, or in his absence, the General Manager, along with the other districts in the management area, shall meet at least annually to conduct joint planning with the other districts in the management area and to review the management plans and accomplishments for the management area.
- C. The requirements of joint planning are governed by Texas Water Code Section 36.108.

SECTION 8. REGISTRATION AND PERMITTING

RULE 8.1 REGISTRATION, AUTHORIZATION AND PERMITS

- A. All wells within the District are required to be registered with or permitted by the District on Forms approved by the General Manager.
- B. All water wells exempt, under these Rules, from the requirement to obtain a permit must be registered with the District by either the well owner or the well operator.

- C. Information on the registration form shall include the owner's name, mailing address, well location, well size, use and any other information the General Manager may determine to be of need. Registration forms for exempt wells need not be sworn.
- D. If the exempt well is in existence before July 1, 2004, the well owner or operator shall file with the District on form(s) prescribed by the General Manager an application for certificate of registration. After review and the determination by the General Manager that the well is exempt, the owner or operator shall be issued a certificate of registration. All registrations for existing exempt wells shall be filed with the District on or before July 1, 2005.
- E. For all new exempt wells (not in existence before July 1, 2004) the owner shall apply for a drilling authorization and request that the well be registered. The General Manager shall review the drilling application and make a preliminary determination on whether the well meets the exemptions provided in these Rules. If it is concluded that the applicant seeks a drilling authorization for a well that will be exempt, the General Manager shall issue the drilling authorization to the applicant. After the exempt well is drilled and upon filing of the drillers log and completion report with the District, the General Manager shall issue to the owner or operator a registration certificate.
- F. No fee will be charged for the registration of exempt wells.
- G. A District well registration identification (ID) number will be issued to each well registered with or permitted by the District.

RULE 8.2 AUTHORIZATION TO DRILL, INSTALL PUMPS AND EQUIPMENT

A. DISTRICT AUTHORIZATION REQUIRED

No person shall construct, drill, modify, complete, change type of use, perform dye-tracing operations, plug, abandon, or alter the size of a well in the District without District authorization. Maintenance or repair of a well which does not increase production capability of the well to more than its authorized or permitted production rate does not require District authorization.

B. DISTRICT APPROVAL REQUIREMENTS

A District-approved well drilling authorization, application to construct, drill, or modify a well must be obtained prior to drilling, removing casing, boring, altering the size of the bore, re-boring the existing hole, or performing other modification activities. A person who requests authorization to construct, drill, or modify a well that will be used for nonexempt purposes or to transport

groundwater out of the District must also obtain a pumpage permit or a transport permit. No drilling or modification activities authorized by the District shall commence until the District has been provided with twenty-four (24) hour advance notification. Upon approval of the application, the General Manager or the General Manager's designated representative shall advise the applicant of the well use classification and whether a permit is necessary.

If the well does not have an existing state well number, a temporary well number will be issued along with authorization to drill, plug or modify.

C. DRILLING AUTHORIZATION TERM

Unless the Board specifies otherwise, an approved well drilling authorization application for an exempt well is effective for one (1) year from date of issuance provided no change in ownership or proposed use occurs prior to drilling. Authorizations may be extended by action of the General Manager upon request of the applicant but not for a period to extend beyond three (3) years total time.

Unless the Board specifies otherwise, an approved well drilling authorization application for a non-exempt well is effective for two (2) years from date of issuance provided no change in ownership or proposed use occurs prior to drilling. Authorizations may be extended by action of the General Manager upon request of the applicant but not for a period to extend beyond three (3) additional years.

D. DRILLING RECORDS

Complete records shall be kept and reports thereof made to the District concerning the drilling, equipping, and completion of all wells drilled in the District. Such records shall include an accurate driller's log, depth to water, any electric log that shall have been made, and such additional data concerning the description of the well, its discharge, and its equipment as may be required by the Board. Such records shall be filed with the District within sixty (60) days after drilling and/or completion of the well.

No person shall operate any well drilled and equipped within the District, except operations necessary to the drilling and testing of such well and equipment, unless or until the District has been furnished an accurate driller's log, any special purpose log or data which have been generated during well development, and a registration of the well correctly furnishing all available information required on the forms furnished by the District.

E. DRILLING AND COMPLETION OF WELLS

Drilling and completion of wells must satisfy applicable requirements of the TCEQ, the Texas Department of Licensing and Regulation's Water Well

Drillers and Pump Installers Program, and the District Well Construction Standards. The Board of Directors shall adopt, and may periodically amend, Well Construction Standards for wells drilled within the District. Approved Well Construction Standards will be made available to the public at the District office.

F. INSTALLATION OF WELL PUMPS AND EQUIPMENT

Well pumps and equipment shall only be installed or serviced in wells registered with the District.

G. SUSPENSION

The General Manager may suspend an authorization for a well permit, a permit amendment, or a transport permit for failure to comply with the requirements of Rule 8.2

H. APPLICABILITY TO EXEMPT WELLS

The requirements of Rule 8.2 are applicable to all wells drilled in the District, including exempt wells.

I. GROUNDWATER TRACING OPERATIONS PLAN

Prior to performing any type of dye tracing or other form of groundwater tracing operations within the District's jurisdictional boundary where materials are introduced into surface water or groundwater, the person proposing such operations must submit an operations plan for the proposed tracer study to the District for approval at least 30 days before the proposed starting date of the study. This plan must describe the entire proposal including: the responsible party; type of tracer and any visual, taste, chemical, or health considerations; rationale or need for the proposed study; injection and recovery points; methods to be employed; expected flow paths; expected project term; method of notification of affected well, spring, and property owners; any contingency plans; and any other information involving the proposed study. These studies must not conflict with any part of Rule 13 concerning pollution. District approval of any tracing plan may be denied if the District determines that the proposed plan is in conflict with other ongoing tracing studies.

RULE 8.3 PERMITS AND EXEMPTIONS

- A. No person shall drill, pump, or operate a well without first submitting and obtaining approval of a well development/registration application, pumpage permit, or transport permit from the District. A violation occurs on the first day the drilling, alteration, or operation begins and continues each day

thereafter until the appropriate authorization or permits are approved.

B. The following wells are required to be registered and to obtain approval for drilling, but are not required to have a pumpage or transport permit from the District:

1. A well or wells used for domestic use on a single tract of land.
2. Agricultural wells.
3. A water well used solely to supply water for a rig that is actively engaged in drilling or exploration operations for an oil or gas well permitted by the Railroad Commission of Texas, provided that the person holding the permit is responsible for drilling and operating the water well and the well is located on the same lease or field associated with the drilling rig. Note, if the sole purpose of the well is no longer to supply water for a rig that is actively engaged in drilling or exploration operations, the well is no longer exempt and must be permitted by the District.
4. The drilling of a water well authorized under a permit issued by the Railroad Commission of Texas under Chapter 134, Natural Resources Code, or for production from any such well to the extent the withdrawals are required for mining activities regardless of any subsequent use of the water. An entity holding a permit issued by the Railroad Commission of Texas under Chapter 134, Natural Resources Code that authorizes the drilling of a water well shall report monthly to the District:
 - (a) The total amount of water withdrawn during the month;
 - (b) The quantity of water necessary for mining activities; and,
 - (c) The quantity of water withdrawn for other purposes.

Note, if the withdrawals from the well are no longer necessary for mining activities or are a greater amount than necessary for mining activities, then the well is no longer exempt and must be permitted by the District. Such well remains exempt from District spacing requirements.

5. Monitoring wells.

C. The District may not restrict the production of any well that is exempt from permitting under Subsection (B).

- D. The District may not deny an application for an authorization to drill and a permit to produce water for hydrocarbon production activities if the application meets all applicable Rules as promulgated by the District.
- E. A water well exempted under Subsection B shall:
 - 1. Be registered in accordance with Rules promulgated by the District; and
 - 2. Be equipped and maintained so as to conform to the District's Rules requiring installation of casing, pipe, and fittings to prevent the escape of groundwater from a groundwater reservoir to any reservoir not containing groundwater and to prevent the pollution or harmful alteration of the character of the water in any groundwater reservoir
- F. The driller of a well exempted under Subsection B shall file the drilling log with the District.
- G. A well to supply water for a subdivision of land for which a plat approval is required by Chapter 232, Local Government Code, is not exempted under Subsection C.
- H. Groundwater withdrawn from a well exempt from permitting or regulation under this section and subsequently transported outside the boundaries of the District is subject to any applicable District production and export fees. When groundwater is transported outside the District from an exempt well, the owner is responsible for paying production and transport fees under Rule 9 and must provide monthly water use to the District to be used in calculating fees.
- I. This Rule applies to water wells, including water wells used to supply water for activities related to the exploration or production of hydrocarbons or minerals. This Rule does not apply to production or injection wells drilled for oil, gas, sulphur, uranium, or brine, or for core tests, or for injection of gas, saltwater, or other fluids, under permits issued by the Railroad Commission of Texas.

RULE 8.4 TRANSFER OF GROUNDWATER OUT OF THE DISTRICT

- A. Transport Permit Required
 - 1. Before any person transports any water out of the District from a well that is located within the District, the person must obtain a transport permit from the District. Application for and the granting of a transport permit shall be in accordance with Section 10 of these Rules.

RULE 8.5 APPLICATION FOR REGISTRATION, PERMITS, WELL PLUGGING, WELL DRILLING, OR WELL MODIFICATION AUTHORIZATION

A. Application Requirements for Non-Exempt Wells

1. Each original application for well registration, pumpage permits, transport permits, well plugging, well drilling, or well modification authorization requires a separate application. Application forms will be provided by the District and provided to the applicant by request. An application for a pumpage permit and transport permit shall be in writing and sworn. Applications shall contain:
 - (a) the name and mailing address of the applicant and the name and address of the owner of the land, if different from the applicant, on which the well is to be located;
 - (b) if the applicant is not the owner of the property, documentation establishing the applicable authority to construct and operate a well on the owner's property for the proposed use;
 - (c) a statement of the nature and purpose of the proposed use and the amount of water to be used for each purpose.
 - (d) availability of feasible and practicable alternative supplies to the applicant.
 - (e) a statement of the projected effect of the proposed withdrawal on the aquifer or aquifer conditions, depletion, subsidence, or effects on existing permit holders or other groundwater users in the District; in the case of non-exempt wells capable of producing over 7,000,000 gallons annually, a hydrogeological report by a licensed geoscientist or licensed engineer shall be submitted to evaluate these factors;
 - (f) the applicant's water conservation plan and, if any subsequent user of the water is a municipality or entity providing retail water services, the water conservation plan of that municipality or entity shall also be provided. In lieu of a water conservation plan, a declaration that the applicant and/or a subsequent user if any subsequent user is a municipality or entity providing retail water services will comply with the District's management plan, when one is adopted;

- (g) the location of the well(s), the estimated rate at which water will be withdrawn, the production capacity of the well(s), and where the water is proposed to be used;
 - (h) a well closure plan or a declaration that the applicant will comply with well plugging guidelines and report closure to the applicable authorities, including the District;
 - (i) the identity of the well driller, including the well driller's license number;
 - (j) the names and addresses of the property owners, and the location of their wells within a half-mile radius of the location of the well(s) from which water is to be produced; and
 - (k) to the extent required under Rule 8.5D, proof of notification of the application to all landowners within a half (1/2) mile radius of the property where the well or wells are located and to all well owners within a half (1/2) mile radius of any of the proposed production wells, along with the publisher's affidavit and tear sheet showing publication of the notice.
 - (l) Any other information required by the General Manager or Board.
2. Applications for well registration, pumpage permits, transport permits, well plugging, well drilling, or well modification authorization shall be made in the name of the well owner or property owner on a form or forms provided by the District. The sworn, original application must be submitted and signed by the owner or an authorized agent of the owner, who may be required to provide the District with a notarized authorization from the owner. This agent may be the well driller, lessee or renter of the property or well, power of attorney, or other appropriate agent. District staff will determine if an application is administratively complete.

B. Completeness of Applications for Non-Exempt Wells

1. An administratively complete application will consist of the submission to the District of an original, completed, signed, and notarized application, payment of all applicable application fees, inspection fees, water use fees, and other District-imposed fees, submission of any required maps, documents, or supplementary information required by the District, the Board, the General Manager, or the General Manager's designated representative, the completion of any 20-day public response period initiated through a public notice requirement,

mailed notice to the extent required under Rule 8.5D below, and the submission of a hydrogeological report if required by Rule 8.5F, and any other documentation required by the District as part of the application. The District will not take action on an application which is not administratively complete or which has preceded in a manner not consistent with District Rules. Applicants submitting incomplete applications will be notified by the District in writing.

2. An application for a permit will not be complete until the applicant has provided the District with proof of notice by publication and mail to the extent required by Rule 8.5D below and a twenty (20) day public response period has passed since the first day of publication in a newspaper, designated by the District for the publication of legal notices, in the county where the permit is requested.

C. Fees Included with Application for Non-Exempt Wells

1. The application must be accompanied by all applicable fees. The application must be submitted and all applicable fees must be paid to the District before notice is published and mailed, to the extent required by Rule 8.5D below. Payment of all fees, including water use fees, remain the responsibility of the property owner.

D. Notice for Non-Exempt Wells

1. Applicants must publish notice of intent to transport any groundwater out of the District. Notice is also required for any application to permit new wells or modify existing wells to increase production capacity when the well will be completed with an inside casing diameter greater than six (6) inches or a pump size equal to or greater than five horse power and will be used for public water supply, municipal, commercial, industrial, or injection purposes. Such notices shall be published by the Applicant in a newspaper designated by the District for the publication of legal notices in the county where the permit is issued in a form approved by the District. All permit applications described above must provide notice by certified mail, return receipt requested, to all property owners within a half (1/2) mile radius of the well that is the subject of the application. Notification of any property owner served by a retail water utility is not required of any applicant if notice is provided to the retail water utility.
2. Prior to providing public notice, an applicant must submit the permit application and any District required documents to the District and pay all appropriate fees. All public notice requirements must be completed at least 185 days prior to the applicants anticipated need for

groundwater production to allow for public response, scheduling and holding a public hearing, and Board consideration and action.

3. All public notices covered by this section must contain at least the following information:
 - (a) The name and address of the applicant,
 - (b) The date the application was filed,
 - (c) The location and a description of the well that is the subject of the application, and,
 - (d) A brief summary of the information in the application.
4. The District must be provided with:
 - (a) Proof of publication of public notice,
 - (b) Proof of public notice to property owners by certified mail; and
 - (c) A list of the names and addresses of the property owners notified by certified mail.

E. Decision to Hold Contested Hearing in Connection with Non-Exempt Wells

1. On any application for well permits, the General Manager will schedule a contested hearing if the General Manager determines that a contested hearing will be beneficial to the District's consideration of the application or if the General Manager receives timely requests for a contested hearing from any affected person in accordance with Section 14 of these Rules. On any application for a transport permit, the General Manager shall schedule a public hearing. The General Manager shall make a determination whether to schedule a hearing on an application within sixty (60) days of the date the application is complete or, if required, the expiration of the twenty (20) day public response period. A hearing on an application will be held within thirty-five (35) days of the date the determination to schedule a hearing is made. Under no circumstances will any public hearing be held prior to the termination of the 20 day public response period. The District shall act on the application within sixty (60) days after the conclusion of the final hearing. The failure of the District to comply with these deadlines shall not affect the District's jurisdiction over or the merits of an application. Action by the District Board may be taken at a regular, special or called Board meeting.

2. The District's Board or the General Manager may consolidate any hearings or actions on an application for a transport permit with any hearings or actions on applications for other permits filed by the same applicant or property owner.

F. Hydrogeological Report Required for Non-Exempt Wells

1. Applicants seeking to transport groundwater out of the District, permit a nonexempt well with an annual pumpage volume of more than 7,000,000 gallons, or modify to increase production or production capacity of a Public Water Supply, Municipal, Commercial, or Industrial, well with an inside casing diameter greater than six (6) inches or with a pump size equal to or greater than 5 horsepower, shall submit to the District a current hydrogeological report addressing the area of influence, draw down, recovery time, and other pertinent information required by the District. The well must be equipped for its ultimate planned use and the hydrogeologic report must address the impacts of that use.
2. The report must include hydrogeologic information addressing, and specifically related to, the proposed water pumpage rate intended for the well or for the transporting of water outside the District. The District has developed guidelines for preparation of hydrogeological reports that would address District requirements. The District will provide a copy of the hydrogeologic report guidelines to applicants upon request. Applicants may not rely solely on reports previously filed with or prepared by the District. If a hydrogeological report is required by this section, the hydrogeological report is a required component of all administratively complete permit applications.

G. Applications for Exempt Wells

Applicants exempted under the Rules from obtaining a permit must still submit a District-approved application form for District well registration and well drilling and pay applicable application and inspection fees. Such exempted wells are still subject to District Well Construction Standards. The application shall be in writing, may be unsworn, and shall contain:

1. the name and mailing address of the applicant and the name and address of the owner of the land, if different from the applicant, on which the well is to be located;
2. if the applicant is not the owner of the property, documentation establishing the applicable authority to construct and operate a well on the owner's property for the proposed use;

3. a statement regarding the basis for asserting that the well will be exempt under Rule 8.3.
4. a statement of the nature and purpose of the proposed use and the amount of water to be used for each purpose.
5. the location of the well(s), the estimated rate at which water will be withdrawn, the production capacity of the well(s), and where the water is proposed to be used;
6. a well closure plan or a declaration that the applicant will comply with well plugging guidelines and report closure to the applicable authorities, including the District;
7. the identity of the well driller, including the well driller's license number; and
8. Any other information required by the General Manager or Board.

RULE 8.6 PERMITS FOR EXISTING WELLS

- A. Any well existing on or before July 1, 2004, which has not been permitted and which is not exempted from permitting under Rule 8.3 (B), is entitled to obtain a permit from the District in the manner provided by this Rule.
- B. Applications for permits for existing nonexempt wells must be filed with the District. For the administrative convenience of the District, and to aid the District in the performance of its duties, the filing and District acceptance of an application for existing nonexempt well permits should be scheduled with the General Manager in accordance with due dates set by the Board. Failure of the District to provide notice of the requirements imposed by District Rules shall not be grounds for existing wells failing to meet the requirements. Any owner of an existing nonexempt well that was not scheduled for permitting by the District and who failed to apply for a permit by one year after the effective date of these Rules, may make application for a permit pursuant to Rule 8.6; provided, however, if the well was in operation during the period from the effective date of these Rules, until the application was made, in addition to the normal requirements, past water use fees shall be paid for each year of operation.
- C. Upon completion of a sworn application under Rule 8.5 containing the information required under Subsection 8.5A.(1), and such other information as may be required by the District, and upon payment of the applicable processing fee, and any required past water use fees, the District will issue a permit to the applicant in accordance with the applicable provisions of these Rules.

- D. Existing wells classified as nonexempt under the District's April 17, 2002 Rules as amended April 16, 2003 remain subject to the user fee of \$0.035 per thousand gallons of water until issued a permit under this Rule 8.6. Any subsequent user fee imposed by the District under these Rules becomes effective for these existing wells upon issuance of a permit under this Rule 8.6. The \$0.035 user fee imposed upon existing wells under the April 17, 2002 Rules as amended April 16, 2003 is superseded and replaced for these wells by user fee adopted under these Rules once a permit is issued to an existing well under this Rule 8.6. Any unpaid fees, however, are still due and owing to the District.

RULE 8.7 ACTION ON PERMITS

- A. Permits. Before approving, modifying, delaying, or denying a permit, the District shall, at a minimum, consider whether:
1. The application conforms to the requirements of these Rules and is accompanied by the appropriate fees;
 2. The proposed use of water is dedicated to beneficial use at all times;
 3. The proposed use of water would not cause or contribute to waste and the applicant has agreed to avoid waste and achieve water conservation;
 4. The proposed use of water would not present the possibility of unreasonable interference with the production of water from exempt, existing, or previously permitted wells or other surface water resources;
 5. The proposed use of water would not be otherwise contrary to the public welfare;
 6. The proposed use of water is consistent with the District's certified Management Plan or an approved regional water supply plan; and
 7. The applicant has agreed that reasonable diligence will be used to protect groundwater quality and that the applicant will follow well plugging guidelines at the time of well closure and report closure to the District and the TCEQ.
 8. The water is used within the term of the permit.
- B. In order to protect the public health and welfare and to conserve and manage the groundwater resources in the District during times of drought, the District

may prioritize groundwater use, place special requirements on, modify, delay, or deny a pumpage permit for a new well during a District-declared drought.

C. The District may impose more restrictive permit conditions on new permit applications and permit amendment applications to increase use by historic users if the limitations:

1. Apply to all subsequent new permit applications and permit amendment applications to increase use by historic users, regardless of type or location of use;
2. Bear a reasonable relationship to the existing District Management Plan; and
3. Are reasonably necessary to protect existing use.

D. Time for Action

After the application is administratively complete the District shall promptly consider and act on each administratively complete application (see Rule 8.5B.). If a hearing is called to consider any of the foregoing applications, the District will conduct the hearing within thirty-five (35) days after the General Manager determines that a hearing is necessary, and the District's Board will act to approve, modify, delay, or deny the application within sixty (60) days after the date of the final hearing. The failure of the District to act within this time period shall not affect the District's jurisdiction over or the merits of an application. An administratively complete application requires submission of all information set forth within these Rules. If any applications for nonexempt wells are administratively incomplete 90 days after receipt of the application by the District, the District, by certified mail, return receipt requested, will notify the applicant of the missing documentation and the need to complete the application. Applications that remain administratively incomplete will expire 90 days following the above-mentioned notice to the applicant. Well development/registration applications for exempt wells expire one year from the date of approval (see Rule 8.2 C).

E. Action by General Manager

The Board or District's General Manager shall act for the District in approving any application for which a contested hearing is not required. The General Manager will schedule a hearing for all transport permit applications and well pumpage permit applications if the General Manager determines that a hearing will be beneficial to the District's consideration of the application or if the General Manager receives timely requests for a contested hearing from any affected person in accordance with Section 14 of these Rules.

F. Action by the District Board

For all applications for which a contested hearing is required, the Board shall act on a permit or permit amendment application no later than the 60th day after the date the final hearing on the application is concluded. Hearings will be conducted in accordance with Section 14 of these Rules.

RULE 8.8 TERM OF PERMITS

- A. All permits are effective for a period of one year (12 months) from the date of issuance, unless otherwise stated on the permit. A permit may be issued with an option to extend for a specified term contingent upon payment of water use fees in force during the extension period or for a term longer than one (1) year, but not to exceed five (5) years, except as provided for in Section C below, when to do so aids the District in the performance of its duties and accomplishing the goals of the Act. The District may stagger permit terms
- B. A transport permit shall specify the period for which water may be transferred. The period specified by the transport permit shall be:
 - 1. At least three years if construction of a conveyance system has not been initiated prior to the issuance of the permit; or
 - 2. At least 30 years if construction of a conveyance system has been initiated prior to the issuance of the permit.
- C. Notwithstanding the period specified in Subsection B during which water may be transferred under a permit, the District may periodically review the amount of water that may be transferred under the permit and may limit the amount if additional factors considered in Rule 10.4E warrant the limitation, subject to Rule 10.4C. The review described by this subsection may take place not more frequently than the period provided for the review or renewal of regular permits issued by the District. In its determination of whether to renew a permit issued under this section, the District shall consider relevant and current data for the conservation of groundwater resources and shall consider the permit in the same manner it would consider any other permit in the District.

RULE 8.9 PERMIT RENEWAL

The General Manager without hearing may renew a permit for wells if the terms and conditions of the permit (including maximum authorized withdrawal) are not changed.

RULE 8.10 PERMIT AMENDMENTS

A. Minor amendments include:

1. Transfers of ownership without any change in use;
2. Reductions in use or changing use of a well from nonexempt to exempt;
3. Increases in use of 10% or less of permitted pumpage for users permitted for more than 12,000,000 gallons annually;
4. Increases of up to 2,000,000 gallons annually for users permitted for 12,000,000 gallons or less; and
5. Converting two or more wells individually permitted by the same permittee into an aggregate system under one permit.

All other amendments, including all amendments pertaining to transport permits, are major amendments.

- B. The General Manager (or the General Manager's designated representative) may grant minor amendments without public notice and hearing. If two or more minor amendments are requested during any fiscal year for an increase in pumpage, and the combined increase in volume requested in the amendments exceeds the limits described in Section 8.10A, then the amendment which results in a pumpage increase in excess of the limits specified in Rule 8.10A will be considered a major amendment subject to Rule 8.10C.
- C. Major amendments shall be subject to all the requirements and procedures applicable to issuance of a pumpage permit for a new well or, if applicable, a transport permit.
- D. Application for a permit amendment shall be made upon forms supplied by the District and must be accompanied by an application processing fee established by the Board. No application-processing fee will be required from permittees requesting a decrease in permitted pumpage or changing use of a well from nonexempt to exempt.
- E. Permittees requesting an increase in pumpage volume must have a District approved User Conservation Plan and a District approved User Drought Contingency Plan (UDCP) on file at the District office, and must be in compliance with District Rules and policies regarding conservation-oriented rate structures. Permittees will be required to update their UDCP to reflect their new permitted pumpage amount and/or new ownership within ninety (90) days of permit approval.

RULE 8.11 PERMITS: ISSUANCE AND FORMAT

- A. Permits. The permit shall include the following information in a format approved by the General Manager: the name and address of the person to whom the permit is issued; the state well number and/or District-assigned ID number of the well(s); the date the permit is to expire; the maximum withdrawal authorized; and any other terms and conditions necessary to accomplish the purposes of the Act.
- B. Transport Permits. A transport permit may be issued as a consolidated permit, including consolidation with an aggregate permit under Rule 8.15 that authorizes drilling, production, and transporting of water from the District. The application for and the granting of a transport permit shall be considered and granted in accordance with the provisions of Section 10 of these Rules.

RULE 8.12 PERMIT CONDITIONS AND REQUIREMENTS

All permits are granted subject to the Rules, regulations, orders, special provisions, and other requirements of the Board, and the laws of the State of Texas. In addition, each permit issued shall be subject to the following conditions and requirements:

- A. The permit is granted in accordance with the provisions of the District Act in conjunction with Chapter 36, Texas Water Code, and the Rules, regulations and orders of the District as may be in effect from time to time, and acceptance of the permit constitutes an acknowledgment and agreement that the permittee will comply with all the terms, provisions, conditions, requirements, limitations, and restrictions embodied in the permit and with the Rules, regulations, and orders of the District.
- B. The permit confers no vested rights in the holder and the permit is non-transferable. Written notice must be given to the District by the permittee prior to any sale or lease of the well covered by the permit. The permit may be revoked or suspended for failure to comply with its terms, which may be modified or amended pursuant to the requirements of the Act and any applicable Rules, regulations and orders of the District.
- C. The drilling and operation of the well for the authorized use shall be conducted in such a manner as to avoid waste, pollution, or harm to the aquifer.
- D. The permittee shall keep accurate records, on a monthly basis, of the amount of groundwater withdrawn, the purpose of the withdrawal, and, for any transporting of water outside the District, the amount of water transported and the identity and location of the recipients, and such records shall be submitted to the District office on a monthly basis, and shall also be available for inspection at the permittee's principal place of business by District

representatives. Immediate written notice shall be given to the District in the event a withdrawal or transporting of water exceeds the quantity authorized by the permit or rules. Unless the permittee can present evidence that the pumpage or transport which exceeded the permitted amount is due to an isolated incident that is not likely to be repeated and/or would not result in continued higher demands, the permittee must immediately submit an application to increase the permitted pumpage or transport volume based on the amount of pumpage or transport which exceeded the permitted amount projected for the remainder of the fiscal year.

- E. The well site or transport facilities shall be accessible to District representatives for inspection during normal business hours and during emergencies. The permittee agrees to cooperate fully in any reasonable inspection of the well site or transport facilities and related monitoring or sampling by District representatives. The well owner shall provide a twenty-four (24) hour emergency contact to the District.
- F. The application pursuant to which a permit has been issued is incorporated therein, and the permit is granted on the basis of and contingent upon the accuracy of the information supplied in that application and in any amendments thereof. A finding that false information has been supplied shall be grounds for immediate revocation of a permit. In the event of conflict between the provisions of the permit and the contents of the application, the provisions of the permit shall prevail.
- G. Driller's logs must be submitted within sixty (60) days of the drilling of a well. Monitoring of groundwater pumpage is to be accomplished in the manner specified by the District.
- H. Violation of the permit's terms, conditions, requirements, or special provisions, including pumping amounts in excess of authorized withdrawal or transporting amounts outside of the District in excess of the amount authorized for transport, shall be punishable by civil penalties as provided by the Act and these Rules.
- I. If special provisions are inconsistent with other provisions or regulations of the District, the Special Provisions shall prevail.
- J. Permittees with annual permitted pumpage volumes greater than 12,000,000 gallons requesting multiple minor amendment pumpage increases that total more than 20% of the permitted pumpage volume for the three years prior to the most recent amendment may be required to submit a current hydrogeological report to the District office. (Example: Permittee A is permitted for 50,000,000 gallons in 2004. He files three minor amendments between 2004 and 2006, one for 5,000,000 gallons, another for 3,000,000 gallons, and another for 4,000,000 gallons, a total of 12,000,000 gallons

increase since 2004. The District may require a hydrogeological test as a special condition of the new amendment application.) A current hydrogeological report is one that has been completed within the three years preceding the date of the applications. Reports may be required at the General Manager's discretion based on aquifer condition, type of modification, status of adjacent wells, local water use trends, and other aquifer management considerations.

- K. A transport permit may contain any term, condition, or limitation determined to be warranted by the District's Board based on the factors set forth in Rule 8.7A-C, and Section 36.122 of the Texas Water Code.
- L. Permittees will notify the District upon filing an application with the TCEQ to obtain or modify CCN to provide water or wastewater service in a service area that lies wholly or partly within the District or for which water shall be supplied from a well located inside the District.

RULE 8.13 REVOCATION, TERMINATION, CANCELLATION, OR MODIFICATION OF PERMITS

A permit is not a vested right of the holder. After notice and an opportunity for hearing, a permit may be revoked, suspended, terminated, canceled, modified, or amended in whole or in part for cause, including, but not limited to:

- A. Violation of any terms or conditions of the permit,
- B. Obtaining the permit by misrepresentation or failure to disclose relevant facts, or
- C. Failure to comply with any applicable Rules, regulations, Fee Schedule, special provisions, requirements, or orders of the District.

The permittee shall furnish to the District upon request, and within a reasonable time, any information to determine whether cause exists for revoking, suspending, terminating, canceling, modifying, or amending a permit.

RULE 8.14 AGGREGATION

Multiple wells that are part of an aggregate system that are owned and operated by the same permittee and serve the same subdivision, facility, or area served by a TCEQ issued CCN may be authorized under a single permit. Separate applications and registrations may be authorized under a single permit. Separate applications shall be submitted for each well and the District will maintain separate records of each well's location and characteristics. Geographic location of wells and integrated distribution systems will be considered in determining whether or not to allow aggregation.

For the purpose of categorizing wells by the amount of groundwater production, when wells are permitted with an aggregate withdrawal, the aggregate value shall be assigned to the group, rather than allocating to each well its prorated share or estimated production.

RULE 8.15 REPORTS

- A. Pumpage and Transport Reports. Permittees shall submit monthly records of meter readings and information on transporting groundwater outside the District, including all information recorded as required by Rule 8.12(D), to the District on forms approved by the District on or before the 15th day of the following month, even if there is zero pumpage or transport for the time period. Reports received after the 30th day of the month will be considered late.

- B. Water Quality Reports
 - 1. All permittees required by statute or regulation to conduct water quality analyses (including retail water utilities) shall, at the time of obtaining results of the analyses, submit a duplicate copy to the District.

 - 2. If a retail water utility is required by the TCEQ to notify its customers that water fails to meet TCEQ standards, the permittee shall immediately notify the District and submit a copy of the TCEQ notice to the District.

RULE 8.16 EMERGENCY APPROVALS

- A. Emergency Transfer of a Permit to another well. Upon application to the District, the General Manager shall authorize a permit, including a permit associated or consolidated with a transport permit, to be transferred to another well, or a replacement well, in the immediate vicinity of the permitted well upon a satisfactory demonstration by the applicant that:
 - 1. The action is necessary in order to alleviate an immediate and serious threat to human life or health, or to prevent extensive or severe property damage to economic loss to the person proposing or requesting to make the transfer, and

 - 2. The replacement or transfer well will not endanger human life or health, and will not cause what would, under the particular circumstance, be unreasonable property damages or economic loss to others.

The General Manager may issue a temporary order authorizing the withdrawal of water without notice and hearing, or with such notice and

hearing as the General Manager, in his judgment, deems practical under the circumstances.

- B. Emergency Withdrawals. Upon application to the District, the General Manager shall authorize withdrawal of water not covered by a permit upon a satisfactory demonstration by the applicant that:
1. An emergency exists due to acts of God or nature or other disaster,
 2. The withdrawal of water not covered by a permit is necessary in order to alleviate an immediate and serious threat to human life or health or to prevent extensive and severe property damage or economic loss to the person requesting the withdrawals, and
 3. The withdrawal will not endanger human life or health and will not cause what would under the particular circumstances be unreasonable property damage or economic loss to others.

The General Manager may issue a temporary order authorizing the withdrawal of water without notice and hearing, or with such notice and hearing as the General Manager, in his judgment, deems practical under the circumstances.

- C. Procedural Requirements. A copy of every order entered by the General Manager under this Rule shall be sent by certified mail to the person or persons to whom it is directed. However, when the time factor is critical, the order may be delivered in person, transmitted by telephone or telegram, or delivered by any other satisfactory method; but it shall be promptly followed by the written order sent by certified mail. If the order authorizes a new, transfer, or replacement well, the person to whom the order is issued may not cause or undertake drilling of the well under the order except in strict compliance with its terms and conditions.

Any such emergency ruling by the General Manager shall be approved or disapproved by the Board at its next meeting. Pending the Board's action, the General Manager's order shall be given full effect.

Any applicant receiving a temporary order under this Rule shall make timely application for permit or permit amendment and pay all applicable fees. The application shall be processed in the manner provided in these Rules.

RULE 8.17 ABANDONED, OPEN, OR UNCOVERED WELLS

A. REGISTRATION

Any owner or lessee of land on which an abandoned, open, or uncovered

well is located must register the well with the District. Any well not registered with the District shall be classified as abandoned.

B. ABANDONED WELL CAPPING

At a minimum, open or uncovered wells must be capped in accordance with the requirements of the TCEQ, the Texas Department of Licensing and Regulation's Water Well Drillers and Pump Installers Program, and the District Rules and Well Construction Standards. The owner or lessee shall keep the well permanently plugged or capped with a water tight covering capable of sustaining weight of at least 400 pounds, except when the well is in actual use. The covering for a capped well must be constructed with a water tight seal to prevent entrance of surface pollutants into the well itself, either through the well bore or well casing.

C. ABANDONED WELL PLUGGING

Unless granted an exception by the General Manager or Board, all abandoned wells that are not capped in accordance with Rule 8.17B must be plugged in accordance with the requirements of the TCEQ, the Texas Department of Licensing and Regulation's Water Well Drillers and Pump Installers Program, District Rule 8.17, and other applicable Rules and Well Construction Standards adopted by the Board of Directors. Prior to plugging a well, the District Well Construction Standards require as a minimum, registration of the well with the District, a site inspection by District staff, submission to the District for review and approval a Plug and Abandonment Plan by the owner or the well driller, and payment of the Well Abandonment Fee. The General Manager may require a water sample to be taken and have a water quality analysis conducted, at the District's expense, as part of or prior to the plugging operation.

D. REPORTING

In accordance with Section 76.700, Texas Water Well Drillers Rules, within 60 days of completing the plugging of a well located within the District, the well driller shall provide the District a copy of the Plugging Report.

E. ENFORCEMENT

If the owner or lessee fails or refuses to plug or cap the well in compliance with this Rule and District standards within ten (10) days after being requested to do so in writing by an officer, agent, or employee of the District, then, upon Board approval, any person, firm, or corporation employed by the District may go on the land (pursuant to Texas Water Code Chapter 36.118) and plug or cap the well safely and securely.

F. LIEN FOR RECOVERY OF EXPENSES INCURRED BY DISTRICT

1. Reasonable expenses incurred by the District in plugging or capping a well constitute a lien on the land on which the well is located.
2. The District shall perfect the lien by filing in the deed records of the county where the well is located an affidavit, executed by any person conversant with the facts, stating the following:
 - i. The existence of the well;
 - ii. The legal description of the property on which the well is located;
 - iii. The approximate location of the well on the property;
 - iv. The failure or refusal of the owner or lessee, after notification, to close the well within ten (10) days after the notification;
 - v. The closing of the well by the District, or by an authorized agent, representative, or employee of the District; and
 - vi. The expense incurred by the District in closing the well.

G. PENALTIES

Rule 15.6 penalties shall be applicable in cases of failure or refusal to plug abandoned wells or cap wells not currently in use.

SECTION 9. FEES AND DEPOSITS

RULE 9.1 WATER USE FEES

Water use fees authorized under the District Act shall be paid to the District for water developed from non-exempt wells and exempt wells used to transport water outside the District. The water use fee rate shall be established by Board resolution annually. Following issuance of operating permits, the rate shall be applied to the total actual annual pumpage for each permit (and amendments if appropriate) issued during the fiscal year the rate is in effect. Nonexempt wells existing on July 1, 2004 are subject to fees adopted by the District on April 17, 2002 as amended April 16, 2003 as described in Rule 8.6D. The District will review the account of any permittee changing the use of a well from non-exempt to exempt to determine if additional water use fees are due or if a reimbursement of water use fees is warranted. Reimbursements exceeding \$250 must receive Board approval. Water use fees may be waived by the General Manager in instances where the administrative cost of the District to process the fee exceeds the fees received.

- A. Pursuant to the District Act, the initial water use fee may not exceed:
 - 1. \$1.00 per acre-foot for water for agricultural use; or
 - 2. \$0.17 per thousand gallon for water used for any other purpose
- B. The District may impose a reasonable fee or surcharge for an export fee using one of the following methods:
 - 1. a fee negotiated between the District and the transporter; or
 - 2. a combined production and export fee not to exceed \$0.17 per thousand gallons of water used.
- C. The District is prohibited from using revenues obtained from export fees to prohibit the transfer of groundwater outside of the District, but may use export fees for paying expenses related to enforcement of Chapter 36 of the Texas Water Code or the District Rules.

RULE 9.2 APPLICATION, REGISTRATION, AND OTHER FEES

The Board, by resolution, shall establish a schedule of fees. The Board will attempt to set fees that do not unreasonably exceed the costs incurred by the District of performing the administrative function which the fee is charged. District Monitor Wells are exempt from application, registration, and well log deposits. The General Manager shall exempt District Monitor Wells from any other fee if he determines that the assessment of the fee would result in the District charging itself a fee.

RULE 9.3 PAYMENT OF FEES

All fees are due at the time of application, registration, or permitting. Landowners are primarily responsible for payment of fees associated with wells on their property unless it is shown that the landowner has no interest in the well. The water use fee for a permit shall be paid monthly unless the General Manager determines it is in the best interest of the District for fees to be paid quarterly or annually. Following submission of monthly reports to the District as required under Rule 8.15A, the District will invoice permittees for payment based upon actual water use. Payments of fees are due as described below.

- A. Monthly water use fee payments are based on actual water use in the previous month and are due within thirty (30) days of the invoice date.
- B. Payments received within the ten (10) days following the due date will not be subject to a late payment fee. Thereafter, the late payment fees set forth in Rule 15.8 shall be imposed.

- C. All fees other than water use fees are due at the time of assessment and are late after ten (10) days.
- D. Fee payment procedures and schedules in effect at the time of the adoption of these Rules shall remain in effect until permits are issued and become effective in accordance with the procedures and schedules contained herein.

RULE 9.4 TRANSPORT PERMIT PROCESSING

The Board, by resolution, may adopt a processing fee for transport permits to cover all reasonable and necessary costs to the District of processing the application. The permit processing fee for an application to transport groundwater out of the District may not exceed the fees that the District imposes for processing applications for the use of groundwater within the District.

RULE 9.5 MINIMUM WATER USE FEES

The Board may, by resolution, establish a minimum water use fee.

RULE 9.6 INSPECTION AND PLAN REVIEW FEES

The Board may, by resolution, establish fees for: the inspection of wells, meters, or other inspection activities; plan reviews; special inspection services requested by other entities; or other similar services that require significant involvement of District personnel or its agents. Fees may be based on the amount of the District's time and involvement, number of wells, well production, well bore, casing size, size of transporting facilities, or amounts of water transported.

RULE 9.7 SPECIAL FEES

Wells drilled in aggregate, such as closed loop heat exchange wells, may qualify for reduced fees for review, registration, and inspection. The fee rate will be based on review and inspection time on a case by case basis.

RULE 9.8 EXCEPTIONS

If a regulated water utility is unable to pass through pumpage fees due to delay in obtaining regulatory approval, or in other unusual instances of hardship, the General Manager may grant exceptions and establish a payment schedule. Such exceptions shall be applied consistently.

RULE 9.9 EXCESS PUMPAGE FEES

To the extent permitted by the District Act, the Board may, by resolution, establish additional water use fees for any pumpage exceeding the permitted pumpage volume.

RULE 9.10 RETURNED CHECK FEE

The Board may, by resolution, establish a fee for checks returned to the District for insufficient funds, account closed, signature missing, or any other problem causing a check to be returned by the District's depository.

RULE 9.11 ACCOUNTING FEE

The Board may, by resolution, establish a fee for permittee requested accounting of pumpage reports, water use fee payments, or other accounting matters pertaining to the permittee's account which the District does not routinely maintain in its accounting of a permittee's records. Should a District error be discovered, the accounting fee, if any, will be fully refunded. Permittee's may request one review of their account per fiscal year without charge.

RULE 9.12 WELL LOG DEPOSIT

The Board may, by resolution, establish a Well Log Deposit to be held by the District for return to the depositor if well logs are submitted to the District within sixty (60) days following surface completion of the well. The depositor will receive one-half the Well Log Deposit for well logs received by the District after the sixty (60) day period. The District will not refund a Well Log Deposit for well logs submitted after 120 days following completion of the well.

SECTION 10. TRANSFER OF GROUNDWATER OUT OF THE DISTRICT

RULE 10.1 PERMIT REQUIRED

Groundwater produced from within the District may not be transported outside the District's boundaries unless the Board has issued the well owner an operating permit. The requirements of this Rule are applicable without regard to the manner the water is transferred out of the District and specifically includes discharges into watercourses to convey water as well as pipelines and aqueducts.

RULE 10.2 APPLICABILITY

A permit for the transport of water outside the District is not required for the transportation of groundwater that is part of a manufactured product, or if the groundwater is to be used on property that straddles the District boundary line, or if the groundwater is to be used within the service area of an existing retail public utility provided that such service area is contiguous to the boundaries of the District. Transportation of groundwater into an area created by the expansion of an existing public utility into non-contiguous counties would require a permit. Also transportation of groundwater into an area that is separated from the utility's service area and not contiguous to the District would require a permit.

RULE 10.3 APPLICATION

An application for a transportation permit must be filed in the District office and must include the information required under Rule 8.3 for a drilling or operating permit, as well as information required by the District to evaluate the proposed transport under the standards of Texas Water Code § 36.122. Except as permitted by the District Act, the application for a transportation permit is considered and processed by the District under the same procedure as a permit for in-District water and is combined with applications filed to obtain a permit for in-District water from the same applicant. The required information for an application include:

- A. A separate application shall be filed for each permit. Applications shall be filed on the form or in the format approved by the District. Each application shall be in written form, sworn to by the applicant and contain:
 - 1. The name and mailing address of the applicant and the name and address of the owner of the land, if different from the applicant, on which the well is to be located.
 - 2. If the applicant is not the owner of the property, documentation owner's property for the proposed use.
 - 3. A statement of the nature and purpose of the proposed use and the amount of water to be used for each purpose.
 - 4. A statement of the availability of feasible and practicable alternative water supplies to the applicant.
 - 5. The availability of water in the District and in the proposed receiving area during the period for which the water supply is requested for the District to consider under Texas Water Code § 36.122(f)(1).
 - 6. A statement of the projected effect of the proposed withdrawal on the aquifer or aquifer conditions, depletion, subsidence, or effects on existing permit holders or other groundwater users in the District. For wells capable of producing 7,000,000 gallons annually, a hydrogeological report by a licensed geoscientist or licensed engineer assessing the impact of the proposed well and transport of water on the existing wells and the aquifer shall be submitted
 - 7. The applicant's water conservation plan and, if any subsequent user of the water is a municipality or entity providing retail water services, the water conservation plan of that municipality or entity shall also be provided or a declaration shall be made that the applicant will comply with the District's management plan, when one is adopted.

8. The location of the well(s), the estimated rate at which water will be withdrawn, the production capacity of the well(s), and where the water is proposed to be used.
9. The names and addresses of the property owners, and the location of their wells, within a half mile radius of the location of the well(s) from which water is to be produced that is to be transported out of the District.
10. A well closure plan or a declaration that the applicant will comply with well plugging guidelines and report closure to the applicable authorities, including the District.
11. Proof of notification of the application to all landowners within one-half mile radius of the property where the well or wells are located and to all well owners, along with the publisher's affidavit showing publication of the notice of intent to make application for a permit to transport water outside the District.
12. A description of how the proposed transport is addressed in any approved regional water plan(s) and when adopted, the District management plan for the District to consider under Texas Water Code § 36.122(f)(3).
13. A technical description of the facilities to be used for transportation of water and a time schedule for any construction thereof, so that the District may determine the permit term as authorized under Texas Water Code § 36.122(h)(2) and (i).
14. The identity of the well driller, including the well driller's license number or any other information required by the General Manager of Board.

RULE 10.4 HEARING AND PERMIT ISSUANCE

- A. Applications for transportation permits are subject to the hearing procedures provided by these Rules
- B. In determining whether to issue a permit to transfer groundwater out of the District, the Board must be fair, impartial, and nondiscriminatory and shall consider the factors considered when deciding whether to issue a drilling or operating permit under Rule 8 and the following:
 1. the availability of water in the District and in the proposed receiving

- area during the period for which the water supply is requested;
 - 2. the projected effect of the proposed transfer on aquifer conditions, depletion, subsidence, or effects on existing permit holders or other groundwater users within the District; and
 - 3. the approved regional water plan and certified District Management Plan.
- C. The District may not deny a permit based on the fact that the applicant seeks to transfer groundwater outside of the District and may not impose more restrictive permit condition on transporters than the District imposes on existing in-District users, unless:
- 1. such limitations apply to all subsequent new permit applications and increased use by historic users, regardless of type or location of use;
 - 2. such limitations bear a reasonable relationship to the existing District management plan; and
 - 3. such limitations are reasonably necessary to protect existing use.
- D. In addition to conditions specified for in-District permits, the operating permit for transporting water out of the District shall specify:
- 1. the amount of water that may be transferred out of the District; and
 - 2. the period for which the water may be transferred, which shall be:
 - (a) at least three years if construction of a conveyance system has not been initiated prior to the issuance of the permit, and shall be automatically extended to the terms 30 years if construction of a conveyance system is begun before the expiration of the initial term; or
 - (b) at least 30 years if construction of a conveyance system has been initiated prior to the issuance of the permit.
- E. The District may periodically review the amount of water that may be transferred under an operating permit to transport water out of the District and may limit the amount after considering factors related to:
- 1. the availability of water in the District and in the proposed receiving area during the period for which the water supply is requested;
 - 2. the projected effect of the proposed transfer on aquifer conditions, depletion, subsidence, or effects on existing permit holders or other

groundwater users within the District; and

3. the approved regional water plan and the certified District Management Plan.
- F. Such a review may not take place more frequently than once every five (5) years. After the review, more restrictive permit conditions may only be imposed if:
1. such limitations apply to all subsequent new permit applications and increased use by historic users, regardless of type or location of use;
 2. such limitations bear a reasonable relationship to the existing District management plan; and
 3. such limitations are reasonably necessary to protect existing use.
- G. In its determination of whether to renew a transport operating permit, the District shall consider the permit in the same manner it would consider any other permit in the District.

RULE 10.5 FEES INCLUDED WITH APPLICATION

The application must be accompanied by the application processing fee, inspection fee, or other fees as appropriate. Such fees must be paid before notice is published and mailed. Payment of all fees including water use fees remains the responsibility of the landowner.

SECTION 11. REWORKING AND REPLACING A WELL

RULE 11.1 PROCEDURES

- A. An existing well may be reworked, re-drilled, or re-equipped in a manner that will not change the existing well status. The District does not require a permit amendment for maintenance or repair of a well if the maintenance or repair does not increase the production capabilities of the well to more than its authorized or permitted production rate.
- B. A permit must be applied for and consideration given to approving the permit in accordance with Section 8 of these Rules, if a person wishes to increase the rate of production of an existing well to the point of increasing the size of the column pipe or g.p.m. rate by reworking, re-equipping, or re-drilling such well as described in this section.
- C. A permit must be applied for and granted in accordance with Section 8 of these Rules if a person wishes to replace an existing well with a replacement well.

- D. A replacement well must be completed in the same aquifer as the well it replaces, and shall not be drilled, equipped, or completed so as to increase the rate of production of water from the well it replaces. A replacement well must not be located closer to any other well or authorized well site unless the new location complies with the minimum the spacing requirements of Section 5; otherwise, the well shall be considered a new well for which an application must be made.
- E. In the event the application meets spacing and production requirements, and satisfies all requirements of these Rules, the General Manager may grant such application without further notice.

SECTION 12. WELL LOCATION AND COMPLETION

RULE 12.1 RESPONSIBILITY

After an application for a well permit has been granted, the well, if drilled, must be drilled within ten (10) yards (30 feet) of the location specified in the permit, and not elsewhere. If the well should be commenced or drilled at a different location, the drilling or operation of such well may be enjoined by the Board pursuant to Chapter 36, Texas Water Code. As described in the Texas Water Well Drillers Rules, all well drillers and persons having a well drilled, deepened, or otherwise altered shall adhere to the provisions of the District Rule prescribing the location of wells and proper completion.

RULE 12.2 LOCATION OF DOMESTIC, INDUSTRIAL, INJECTION, AND IRRIGATION WELLS

With regard to potential sources of contamination, wells shall be located in conformity with the rules and regulations promulgated by the TCEQ and the Texas Department of Licensing and Regulation, as applicable.

RULE 12.3 STANDARDS OF COMPLETION FOR DOMESTIC, INDUSTRIAL, INJECTION, AND IRRIGATION WELLS

Water well drillers must indicate the method of completion performed on the Well Report (TCEQ-0199) Section 10 Surface Completion. Unless otherwise ordered by the Board, domestic, industrial, injection, and irrigation wells must be completed in accordance with all applicable State and local standards, including but not limited to 30 Texas Administrative Code Chapter 290 (TCEQ Water Hygiene Rules for Public Water Supply Systems) and 16 Texas Administrative Code Chapter 76 (Rules for Water Well Drillers and Water Well Pump Installers).

RULE 12.4 RE-COMPLETIONS

- A. The landowner shall have the continuing responsibility of insuring that a well does not allow commingling of undesirable water and fresh water or the unwanted loss of water through the well bore to other porous strata.
- B. If a well is allowing the commingling of undesirable water and fresh water or the unwanted loss of water, and the casing in the well cannot be removed and the well re-completed within the applicable Rules, the casing in the well shall be perforated and cemented in a manner that will prevent the commingling or loss of water. If such a well has no casing, then the well shall be cased and cemented, or plugged in a manner that will prevent such commingling or loss of water.
- C. The Board may direct the landowner to take steps to prevent the commingling of undesirable water and fresh water, or the unwanted loss of water.

SECTION 13. WASTE AND BENEFICIAL USE

RULE 13.1 WASTE MEANS ANY ONE OR MORE OF THE FOLLOWING

- A. Withdrawal of groundwater from a groundwater reservoir at a rate in an amount that causes or threatens to cause intrusion into the reservoir of water unsuitable for agricultural, gardening, domestic, or stock raising purposes.
- B. The flowing or producing of wells from a groundwater reservoir if the water produced is not used for a beneficial purpose.
- C. Escape of groundwater from a groundwater reservoir to any other reservoir or geologic strata.
- D. Pollution or harmful alteration of groundwater in a groundwater reservoir by saltwater or by other deleterious matter admitted from another stratum or from the surface of the ground.
- E. Willfully or negligently causing, suffering, or allowing groundwater to escape into any river, creek, natural watercourse, depression, lake, reservoir, drain, sewer, street, highway, road, or ditch, or onto any land other than that of the owner of the well unless such discharge is authorized by permit, rule, or order issued by the commission under Chapter 11 or 26.
- F. Groundwater pumped for irrigation that escapes as irrigation tailwater onto land other than that of the owner of the well unless permission has been granted by the occupant of the land receiving the discharge.

- G. For water produced from an artesian well, waste has the meaning assigned by Section 11.205 Texas Water Code.
- H. Groundwater that is discharged into a watercourse for transit to another location when the losses in transit exceed 20%.
- I. Potable groundwater shall not be used for secondary recovery of hydrocarbons.

RULE 13.2 WASTE PREVENTION

- A. Groundwater shall not be produced within, or used within or outside of the District, in such a manner as to constitute waste as defined in these Rules.
- B. No person shall pollute or harmfully alter the character of the underground water reservoir of the District by means of salt water or other deleterious matter admitted from some other stratum or strata from the surface of the ground.
- C. No person shall commit waste as that term is defined in Section 13.

RULE 13.3 USE FOR A BENEFICIAL PURPOSE

- A. Agricultural, gardening, domestic, stock raising, municipal, mining, manufacturing, industrial, commercial, recreational, or pleasure purposes;
- B. Exploring for, producing, handling, or treating oil, gas, sulphur, or other minerals; or
- C. Any other purpose that is useful and beneficial to the user.

RULE 13.4 ORDERS TO PREVENT WASTE/POLLUTION

After providing notice to affected parties and opportunity for a hearing, the Board may adopt orders to prohibit or prevent waste or pollution. If the factual basis for the order is disputed, the Board shall direct that an evidentiary hearing be conducted prior to entry of the order. If the General Manager determines that an emergency exists, requiring the immediate entry of an order to prohibit waste or pollution and protect the public health, safety, and welfare, the General Manager may enter a temporary order without notice and hearing provided, however, the temporary order shall continue in effect for the lesser of fifteen (15) days or until a hearing can be conducted.

SECTION 14. HEARINGS

RULE 14.1 APPLICABILITY

Except as provided by Rule 14.15, Section 14 of the Rules applies to the notice and hearing process used by the District for permit and permit amendment applications and show cause proceedings.

RULE 14.2 SCHEDULING OF HEARING

- A. The General Manager or Board may schedule a hearing on permit or permit amendment applications received by the District as necessary, as provided by Rule 8.5.E.
- B. The General Manager or Board may schedule more than one application for consideration at a hearing.
- C. The location of any hearing held will be at the District office unless the Board or General Manager provides for hearings to be held at a different location.
- D. A hearing may be held in conjunction with a regularly scheduled Board meeting.

RULE 14.3 NOTICE

- A. If the General Manager or Board schedules a hearing on an application for a permit or permit amendment, the General Manager shall give notice of the hearing as provided by this section.
- B. The notice must include:
 - 1. the name of the applicant;
 - 2. the address or approximate location of the well or proposed well;
 - 3. a brief explanation of the proposed permit or permit amendment, including any requested amount of groundwater, the purpose of the proposed use, and any change in use;
 - 4. the time, date, and location of the hearing; and
 - 5. any other information the General Manager or Board considers relevant and appropriate.
- C. Not later than the 10th day before the date of a hearing, the General Manager shall:
 - 1. post notice in a place readily accessible to the public at the District office;

2. provide notice to the county clerk of each county in the District; and
 3. provide notice by:
 - (a) regular mail to the applicant;
 - (b) regular mail, facsimile, or electronic mail to any person who has requested notice under Subsection (D).
- D. A person may request notice from the District of a hearing on a permit or a permit amendment application. The request must be in writing and is effective for the remainder of the calendar year in which the request is received by the District. To receive notice of a hearing in a later year, a person must submit a new request. An affidavit of an officer or employee of the District establishing attempted service by first class mail, facsimile, or e-mail to the person in accordance with the information provided by the person is proof that notice was provided by the District.
- E. Failure to provide notice under Subsection C.3.(b) does not invalidate an action taken by the District at the hearing.

Rule 14.4 HEARING REGISTRATION

The District requires each person who participates in a hearing to submit a hearing registration form stating:

- A. the person's name;
- B. the person's address; and
- C. whom the person represents, if the person is not there in the person's individual capacity.

Rule 14.5 HEARING PROCEDURES

- A. A hearing must be conducted by:
 1. a quorum of the Board; or
 2. an individual to whom the Board has delegated in writing the responsibility to preside as a hearings examiner over the hearing or matters related to the hearing.
- B. Except as provided by Subsection C, the Board president or the hearings

examiner shall serve as the presiding officer at the hearing.

- C. If the hearing is conducted by a quorum of the Board and the Board president is not present, the directors conducting the hearing may select a director to serve as the presiding officer.
- D. The presiding officer may:
 - 1. convene the hearing at the time and place specified in the notice;
 - 2. set any necessary additional hearing dates;
 - 3. designate the parties regarding a contested application;
 - 4. establish the order for presentation of evidence;
 - 5. administer oaths to all persons presenting testimony;
 - 6. examine persons presenting testimony;
 - 7. ensure that information and testimony are introduced as conveniently and expeditiously as possible without prejudicing the rights of any party;
 - 8. prescribe reasonable time limits for testimony and the presentation of evidence; and
 - 9. exercise the District's procedural Rules.
- E. Except as provided by Rule 14.14, the District may allow any person, including the General Manager or a District employee, to provide comments at a hearing on an uncontested application.
- F. The presiding officer may allow testimony to be submitted in writing and may require that written testimony be sworn to. On the motion of a party to the hearing, the presiding officer may exclude written testimony if the person who submits the testimony is not available for cross-examination by phone, a deposition before the hearing, or other reasonable means.
- G. If the Board has not acted on the application, the presiding officer may allow a person who testifies at the hearing to supplement the testimony given at the hearing by filing additional written materials with the presiding officer not later than the 10th day after the date of the hearing. A person who files additional written material with the presiding officer under this subsection must also provide the material, not later than the 10th day after the date of the hearing, to any person who provided comments on an uncontested

application or any party to a contested hearing. A person who receives additional written material under this subsection may file a response to the material with the presiding officer not later than the 10th day after the date the material was received.

- H. The presiding officer, at the presiding officer's discretion, may issue an order at any time before Board action under Rule 14.10 that:
1. refers parties to a contested hearing to an alternative dispute resolution procedure on any matter at issue in the hearing;
 2. determines how the costs of the procedure shall be apportioned among the parties; and
 3. appoints an impartial third party as provided by Section 2009.053, Government Code, to facilitate that procedure.

RULE 14.6 EVIDENCE

- A. The presiding officer shall admit evidence that is relevant to an issue at the hearing. Evidence may be admitted if it is of that quality upon which reasonable persons are accustomed to rely in the conduct of serious affairs. It is intended that needful and proper evidence shall be conveniently, inexpensively, and speedily provided while preserving the substantial rights of the parties to the proceeding.
- B. The presiding officer may exclude evidence that is irrelevant, immaterial, or unduly repetitious.

RULE 14.7 RECORDING

- A. Except as provided by Subsection B, the presiding officer shall prepare and keep a record of each hearing in the form of an audio or video recording or a court reporter transcription. On the request of a party to a contested hearing, the presiding officer shall have the hearing transcribed by a court reporter. The presiding officer may assess any court reporter transcription costs against the party that requested the transcription or among the parties to the hearing. Except as provided by this subsection, the presiding officer may exclude a party from further participation in a hearing for failure to pay in a timely manner costs assessed against that party under this subsection. The presiding officer may not exclude a party from further participation in a hearing as provided by this subsection if the parties have agreed that the costs assessed against that party will be paid by another party.
- B. If a hearing is uncontested, the presiding officer may substitute minutes or the report required under Rule 14.9 for a method of recording the hearing

provided by Subsection (a).

RULE 14.8 CONTINUANCE

The presiding officer may continue a hearing from time to time and from place to place without providing notice under Rule 14.3. If the presiding officer continues a hearing without announcing at the hearing the time, date, and location of the continued hearing, the presiding officer must provide notice of the continued hearing by regular mail to the parties.

RULE 14.9 REPORT

A. Except as provided by Subsection E, the presiding officer shall submit a report to the Board not later than the 30th day after the date a hearing is concluded.

B. The report must include:

1. a summary of the subject matter of the hearing;
2. a summary of the evidence or public comments received; and
3. the presiding officer's recommendations for Board action on the subject matter of the hearing.

C. The presiding officer or General Manager shall provide a copy of the report to:

1. the applicant; and
2. each person who provided comments or each designated party.

D. A person who receives a copy of the report under Subsection (c) may submit to the Board written exceptions to the report.

E. If the hearing was conducted by a quorum of the Board and if the presiding officer prepared a record of the hearing as provided by Subsection A above, the presiding officer shall determine whether to prepare and submit a report to the Board under this section.

RULE 14.10 BOARD ACTION

The Board shall act on a permit or permit amendment application not later than the 60th day after the date the final hearing on the application is concluded.

RULE 14.11 REQUEST FOR REHEARING OR FINDINGS AND CONCLUSIONS

A. An applicant in a contested or uncontested hearing on an application or a party to a contested hearing may administratively appeal a decision of the

Board on a permit or permit amendment application by requesting written findings and conclusions or a rehearing before the Board not later than the 20th day after the date of the Board's decision.

- B. On receipt of a timely written request, the Board shall make written findings and conclusions regarding a decision of the Board on a permit or permit amendment application. The Board shall provide certified copies of the findings and conclusions to the person who requested them, and to each person who provided comments or each designated party, not later than the 35th day after the date the Board receives the request. A person who receives a certified copy of the findings and conclusions from the Board may request a rehearing before the Board not later than the 20th day after the date the Board issues the findings and conclusions.
- C. A request for rehearing must be filed in the District office and must state the grounds for the request. If the original hearing was a contested hearing, the person requesting a rehearing must provide copies of the request to all parties to the hearing.
- D. If the Board grants a request for rehearing, the Board shall schedule the rehearing not later than the 45th day after the date the request is granted.
- E. The failure of the Board to grant or deny a request for rehearing before the 91st day after the date the request is submitted is a denial of the request.

RULE 14.12 DECISION; WHEN FINAL

- A. A decision by the Board on a permit or permit amendment application is final:
 - 1. if a request for rehearing is not filed on time, on the expiration of the period for filing a request for rehearing; or
 - 2. if a request for rehearing is filed on time, on the date:
 - (a) the Board denies the request for rehearing; or
 - (b) the Board renders a written decision after rehearing.
- B. Except as provided by Subsection C, an applicant or a party to a contested hearing may file a suit against the District under **Texas Water Code Section 36.251** to appeal a decision on a permit or permit amendment application not later than the 60th day after the date on which the decision becomes final.
- C. An applicant or a party to a contested hearing may not file suit against the District under **Texas Water Code Section 36.251** if a request for rehearing was not filed on time.

RULE 14.13 CONSOLIDATED HEARING ON APPLICATIONS

- A. Except as provided by Subsection B, the District may process applications from a single applicant under consolidated notice and hearing procedures on written request by the applicant for:
 - 1. drilling, equipping, operating, or completing a well or substantially altering the size of a well or well pump under Section 8;
 - 2. the spacing of water wells or the production of groundwater under Section 5 and 6; or
 - 3. transferring groundwater out of the District under Section 10.
- B. The District is not required to use consolidated notice and hearing procedures to process separate permit or permit amendment applications from a single applicant if the Board or General Manager determines it cannot adequately evaluate one application until it has acted on another application.

RULE 14.14 HEARING REQUEST AND AFFECTED PERSON DETERMINATION

- A. Hearing Requests. The following may request a contested hearing under these Rules:
 - 1. the Board;
 - 2. the General Manager;
 - 3. the applicant; and
 - 4. affected persons (as determined in F. below).
- B. Form of Request. A request for a contested hearing by an affected person (as determined in F. below) must be in writing and be filed by United States mail, facsimile, or hand delivery with the District within the time provided by subsection D. of this section.
- C. Requirements for Request. A hearing request by an affected person (as determined in F. below) must substantially comply with the following:
 - 1. give the name, address, and daytime telephone number of the person who files the request. If the request is made by a group or association, the request must identify one person by name, address, daytime telephone number, and, where possible, fax number, who shall be responsible for receiving all official communications and

documents for the group;

2. identify the person's personal justiciable interest affected by the application, or District action including a brief, but specific, written statement explaining in plain language the requestor's location and distance relative to the activity that is the subject of the application or District action and how and why the requestor believes he or she will be affected by the activity in a manner not common to members of the general public;
 3. request a contested hearing; and
 4. if applicable, provide any other information specified in the public notice of application.
- D. Deadline for hearing requests. A hearing request by an affected person (as determined in F. below) must be filed with the District within 20 days after the last publication of the notice of application.
- E. A request for a contested hearing shall be granted by the General Manager if the request is:
1. made by the applicant or the General Manager; or
 2. made by an affected person (as determined in F. below) and the request:
 - (a) is based solely on concerns within the jurisdiction and authority of the District;
 - (b) is supported by competent showing that the person requesting a hearing is likely to be impacted by the proposed regulated activity;
 - (c) complies with all of the requirements of A through D above; and,
 - (d) is timely filed with the District.
- F. Determination of Affected Person to be made by General Manager.
1. For any application, an affected person is one who has a personal justiciable interest related to a legal right, duty, privilege, power, or economic interest affected by the application. An interest common to members of the general public does not qualify as a personal justiciable interest.

2. Governmental entities, including local governments and public agencies, with authority under state law over issues contemplated by the application may be considered affected persons.
3. Relevant factors shall be considered, including, but not limited to, the following:
 - (a) whether the interest claimed is one protected by the Act or Texas Water Code Chapter 36;
 - (b) distance between the regulated activity and the affected interest;
 - (c) whether a reasonable relationship exists between the interest claimed and the activity regulated;
 - (d) likely impact of the regulated activity on the use of groundwater interests of the person; and
 - (e) for governmental entities, their statutory authority over or interest in the issues relevant to the application.

RULE 14.15 HEARINGS CONDUCTED BY STATE OFFICE OF ADMINISTRATIVE HEARINGS

If the District contracts with the State Office of Administrative Hearings to conduct a hearing, the hearing shall be conducted as provided by Subchapters C, D, and F, Chapter 2001, Government Code.

RULE 14.16 DISCOVERY

The presiding officer may issue subpoenas, require deposition and order other discovery consistent with the authority granted to a state agency under Subchapters C, D, and F, Chapter 2001, Texas Government Code.

SECTION 15. INVESTIGATIONS AND ENFORCEMENT

RULE 15.1 NOTICE AND ACCESS TO PROPERTY

Pursuant to Texas Water Code Section 36.123, any authorized officer, agent, employee, or representative of the District, when carrying out technical and other investigations necessary to the implementation of the Rules or the Act, and after reasonable notice to the owner or operator, may enter upon private property for the purpose of inspecting and investigating conditions relating to the withdrawal, waste, water quality, pollution, or contamination of groundwater or other acts covered by these Rules or Texas Water Code.

Prior to entering upon property for the purpose of conducting an investigation, the person seeking access must give notice in writing or in person or by telephone to the owner, lessee, or operator, agent, or employee of the well owner or lessee, as determined by information contained in the application or other information on file with the District. Notice is not required if prior permission is granted to enter without notice.

Inhibiting or prohibiting access to any Board Member or District agents or employees who are attempting to conduct an investigation under the District Rules constitutes a violation and subjects the person who is inhibiting or prohibiting access, as well as any other person who authorizes or allows such action, to the penalties set forth in the Texas Water Code Chapter 36.102.

RULE 15.2 SHOW CAUSE ORDERS AND COMPLAINTS

The Board, either on its own motion or upon receipt of sufficient written protest or complaint, may at any time, after due notice to all interested parties, cite any person owning or operating a well within the District, or any person in the District violating the Act, these Rules, or an Order of the Board. Under the citation, that person is ordered to appear before the Board in a public hearing and require him to show cause why an enforcement action should not be initiated or why his operating authority or permit should not be suspended, cancelled, or otherwise restricted and limited, for failure to abide by the terms and provisions of the permit, these Rules, or the Act. The Board or General Manager may conduct a show cause hearing under the Rules applicable to a contested application.

RULE 15.3 CONDUCT OF INVESTIGATION

When investigations or inspections require entrance upon private property, such investigations and such inspections shall be conducted at reasonable times, and shall be consistent with all applicable rules and regulations concerning safety, internal security, and fire protection. The persons conducting such investigations shall identify themselves and present District identification upon request by the owner, operator, lessee, management in-residence, or person in charge.

RULE 15.4 REQUEST FOR INJUNCTIVE RELIEF AND ASSESSMENT OF PENALTIES

If it appears that a person has violated, is violating, or is threatening to violate any provision of the Act or any Rule, regulation, permit, Board order, or other order of the District, the Board may institute and conduct a suit in the name of the District for injunctive relief, for recovery of a civil penalty, or for both injunctive relief and penalty.

RULE 15.5 SEALING OF WELLS

Following due-process, the District may, upon orders from the judge of the courts, seal wells that are prohibited from withdrawing groundwater within the District by the District Rules to ensure that a well is not operated in violation of the District Rules. A well may be sealed when: (1) no application has been made for a permit to drill a new water well which is not excluded or exempted; or (2) no application has been made for an operating permit to withdraw groundwater from an existing well that is not excluded or exempted from the requirement that a permit be obtained in order to lawfully withdraw groundwater; or (3) the Board has denied, canceled, or revoked a drilling permit or an operating permit.

The well may be sealed by physical means, and tagged to indicate that the well has been sealed by the District. Other appropriate action may be taken as necessary to preclude operation of the well or to identify unauthorized operation of the well.

Tampering with, altering, damaging, or removing the seal of a sealed well, or in any other way violating the integrity of the seal, or pumping of groundwater from a well that has been sealed constitutes a violation of these Rules and subjects the person performing that action, as well as any well owner or primary operator who authorizes or allows that action, to such penalties as provided by the District Rules.

RULE 15.6 CIVIL PENALTIES

- A. If a person violates any District Rule or Order, the District may assess a civil penalty against that person as provided by this section.
- B. Any person who violates any District Rule is subject to a civil penalty of not less than \$50.00 or more than \$5,000 for each act of violation, as a court of competent jurisdiction may deem proper
- C. Nothing in this Rule shall be construed as a waiver of the District's right to seek other remedies as allowed by law, including, but not limited to the following:
 - 1. Injunctive relief to prevent specific conduct that violates these Rules of to require specific conduct that is necessary for compliance with these Rules;
 - 2. Mandatory injunctive relief; and

- 3. Any other appropriate remedy or penalty as provided by law.
- D. All civil penalties recovered by the District shall be paid to the Bluebonnet Groundwater Conservation District.
- E. The District may enforce this section by filing a complaint in the appropriate court of jurisdiction in the county where the District Offices are located.
- F. If the District prevails in any suit to enforce its Rules, the District may seek and the court shall grant, in the same action, recovery for attorney's fees, costs for expert witnesses, and other costs incurred by the District before the court.

RULE 15.7 FAILURE TO REPORT PUMPAGE AND/OR TRANSPORTED VOLUMES

The accurate reporting and timely submission of pumpage and/or transported volumes is necessary for the proper management of water resources. Failure of the permittee to submit complete, accurate, and timely pumpage, transport and water quality reports as required by District Rule may result in late payment fees, forfeiture of the permit, or payment of increased meter reading and inspection fees as a result of District inspections to obtain current and accurate pumpage and/or transported volumes and water quality reports.

RULE 15.8 LATE PAYMENT FEES FOR FAILURE TO PAY WATER USE FEES

- A. Failure to Make Fee Payments. Failure to make complete and timely payments of a fee within 30 days of the invoice date for the fee shall automatically result in a late payment fee of 1.5% (18% per annum) monthly service charge until paid in full. The fee payment plus the late payment fee must be made within thirty (30) days following the date the payment is due, otherwise the permit may be declared void by the Board.

RULE 15.9 EMERGENCY ORDERS

The District will develop Emergency Contingency Plans to deal with water quality or water quantity emergencies. Public hearings on Emergency Contingency Plans shall be conducted by the Board prior to adoption. To implement Emergency Contingency Plans, the Board, or the General Manager if specifically authorized by an Emergency Contingency Plan, may adopt emergency orders of either a mandatory or prohibitory nature, requiring remedial action by a permittee or other party responsible for the emergency condition.

SECTION 16. RULEMAKING

RULE 16.1 POLICY

Rulemaking hearings shall be conducted in the manner the Board deems most suitable to obtain all relevant information and testimony on proposed rules as conveniently, inexpensively, and expeditiously as possible without prejudicing the rights of any person.

RULE 16.2 NOTICE

- A. Not later than the 20th day before the date of a rulemaking hearing, the general manager or Board shall:
 - 1. post notice in a place readily accessible to the public at the District office;
 - 2. provide notice to the county clerk of each county in the District;
 - 3. publish notice in one or more newspapers of general circulation in the county or counties in which the District is located;
 - 4. provide notice by mail, facsimile, or electronic mail to any person who has requested notice under Subsection G; and
 - 5. make available a copy of all proposed rules at a place accessible to the public during normal business hours and, if the District has a website, post an electronic copy on a generally accessible Internet site.
- B. The notice provided must include:
 - 1. the time, date, and location of the rulemaking hearing;
 - 2. a brief explanation of the subject of the rulemaking hearing; and
 - 3. a location or Internet site at which a copy of the proposed rules may be reviewed or copied.

RULE 16.3 CONDUCT OF RULEMAKING PROCEEDING

- A. The presiding officer shall conduct a rulemaking hearing in the manner the presiding officer determines to be most appropriate to obtain information and comments relating to the proposed rule as conveniently and expeditiously as possible. Comments may be submitted orally at the hearing or in writing. The presiding officer may hold the record open for a specified period after the conclusion of the hearing to receive additional written comments.

- B. The District requires each person who participates in a rulemaking hearing to submit a hearing registration form stating:
 - 1. the person's name;
 - 2. the person's address; and
 - 3. whom the person represents, if the person is not at the hearing in the person's individual capacity.
- C. The presiding officer shall prepare and keep a record of each rulemaking hearing in the form of an audio or video recording or a court reporter transcription.
- D. A person may submit to the District a written request for notice of a rulemaking hearing. A request is effective for the remainder of the calendar year in which the request is received by the District. To receive notice of a rulemaking hearing in a later year, a person must submit a new request. An affidavit of an officer or employee of the District establishing attempted service by first class mail, facsimile, or e-mail to the person in accordance with the information provided by the person is proof that notice was provided by the District.
- E. The District may use an informal conference or consultation to obtain the opinions and advice of interested persons about contemplated rules and may appoint advisory committees of experts, interested persons, or public representatives to advise the District about contemplated rules.
- F. Failure to provide notice under Subsection A.4 does not invalidate an action taken by the District at a rulemaking hearing.

RULE 16.4 EMERGENCY RULES

- A. The Board may adopt an emergency rule without prior notice or hearing, or with an abbreviated notice and hearing, if the Board:
 - 1. finds that a substantial likelihood of imminent peril to the public health, safety, or welfare, or a requirement of state or federal law, requires adoption of a rule on less than 20 days' notice; and
 - 2. prepares a written statement of the reasons for its finding under Subdivision (1).
- B. Except as provided by Subsection C, a rule adopted under this section may not be effective for longer than 90 days.

- C. If notice of a hearing on the final rule is given not later than the 90th day after the date the rule is adopted, the rule is effective for an additional 90 days.
- D. A rule adopted under this section must be adopted at a meeting held as provided by Chapter 551, Government Code.